

JOB TITLE: TRAINER

Job Description

Conduct trainings for College Students and Information Workers on Windows 7/ 8.1, MS Office versions 2010 & 2013 & Microsoft Technology Associate Exam topics with end of training MOS/ MTA certification. Adhere to a training schedule that will be provided by the client. Ability to conduct webinars on the above subjects using Microsoft Lync. Travel to other locations will be required.

Desired Skills and Experience:

5-8 years of IT Teaching/Training experience

Basic Qualifications:

- Knowledge of English and one regional language
- Basic Troubleshooting
- Ability to prepare class videos
- Bachelor's Degree
- Microsoft Office Specialist Certified
- MCT/ MCP Recommended

Additional Qualifications:

- Possession of domain expertise
- Possession of excellent oral communication skills

About CyberLearning

CyberLearning facilitates delivery of globally recognized certifications in digital literacy and desktop productivity tools and is part of the worldwide network of organizations working with HP, Adobe and Microsoft's global partner Certiport Inc. (USA). As the company who brought these certifications to India through Certiport, and as Certiport's oldest Solution Provider in India having its network of 800+ test centers covering 350+ cities across India, CyberLearning works with Academia, Governments, Organizations and Individuals through its network of partners to encourage academic achievement, workforce development, improve business productivity, enhance career opportunities, and provide innovative and engaging learning opportunities.

CyberLearning's solutions include textbooks, Learning and Skills Assessment Software (Certiprep), CD based courseware, Certification Exams for Microsoft Office Specialist (MOS), Microsoft Technology Associate (MTA), Adobe Certified Associate (ACA), HP Accredited Technology Associate (HP ATA), Internet & Computing Core Certification (IC3) and other I.T. certifications. This range includes products from partners such as Certiport, Measure Up among others. For more information, visit the website at www.cyberlearningindia.com